

### **USR Authorized Signers Policy**

It is the policy of the Unitarian Society of Ridgewood to have  $n + 1$  authorized signers on each of its bank and investment accounts, where  $n$  = the number of signatures required to make deposits or withdrawals in the account. For Non-Endowment Fund accounts, the authorized signers shall be the Administrator and the Treasurer, with an additional signer, if needed, approved by the Board.

For the Endowment Fund, two members of the Planned Giving Committee shall be authorized signers, with the Treasurer and Administrator having view privileges on the account.

Authorized signers will be reviewed and approved by the Board at least every two years when a new Treasurer term begins, or more frequently at the discretion of the Board.

Adopted May, 2025